

# Noblesville Schools

18250 River Road, Noblesville, IN 46062

## POSITION VACANCY

**DATE:** December 5, 2017  
**POSITION:** Fleet Technician  
**LOCATION:** Transportation Center  
**CALENDAR LENGTH:** 12 months (260 days)  
**CLASSIFICATION:** Transportation Maintenance Staff  
**STATUS:** Hourly (40-hour week, 8-hour days)  
**ENTRY LEVEL RATE:** Negotiable

### JOB DESCRIPTION

The Fleet Technician is under the supervision of the Fleet Maintenance Supervisor. Areas of responsibility include:

1. Repairing and maintaining all District-owned vehicles including buses and service trucks.
2. Diagnosing and repairing mechanical, electrical, fuel (diesel and gasoline) and air systems problems.
3. Performing emergency road service including weekend and evening service calls.
4. Removing and replacing interior seat upholstery.
5. Removing, repairing and replacing engines and transmissions.
6. Replacing tires.
7. Cleaning shop area, equipment and tools.
8. Removing, repairing and replacing heating and A/C systems.
9. Maintaining proper license and certification in order to serve as a substitute bus driver if needed.
10. Performing preventive maintenance as scheduled.
11. Other duties as assigned by supervisor.

### REQUIREMENTS

Qualified candidates must obtain a valid Commercial Driver's License w/P & S endorsements within sixty days of start date. Knowledge of gas and diesel engines, as well as other related systems, is required. The ability to use repair manuals and parts catalogs is a necessity. Experience with Cummins engines, computer diagnostics and air brakes required. Must be willing to learn new systems and to work overtime as needed. Candidates must be able to lift heavy objects and make emergency repairs outside regardless of weather conditions. Must have good communication skills while working with co-workers, administrators, transportation staff and students.

Interested candidates should go to the Noblesville Schools website [www.noblesvilleschools.org](http://www.noblesvilleschools.org) and go to the Transportation Department page, and click on the link to apply online. Please contact [Dwayne\\_vandiver@nobl.k12.in.us](mailto:Dwayne_vandiver@nobl.k12.in.us) with any questions.